



# Privacy Policy for You HR Consultancy Limited

You HR Consultancy Limited are committed to complying with the Data Protection Act 1998 and have published this guide to help you understand how and why You HR Consultancy collect information from you, to whom such information is disclosed and what your rights are. If we make changes to this Policy, we will notify you by updating this statement on our website. You can access our website home page and browse our site without disclosing your personal data. However, if you register with You HR Academy or You HR Consultancy you will be asked to provide certain information about yourself.

You HR Consultancy Limited operates the [www.youhrconsultancy.co.uk](http://www.youhrconsultancy.co.uk) website & [www.youhracademy.com](http://www.youhracademy.com) which provides the Service.

This policy is used to inform website visitors regarding our policies, use, and disclosure of Personal Information if anyone decided to use our Service.

If you choose to use our Service, then you agree to the collection and use of information in relation with this policy. The Personal Information that we collect are used for providing and improving the Service. We will not use or share your information with anyone except as described in this Privacy Policy.

The terms used in this Privacy Policy have the same meanings as in our Terms and Conditions, which is accessible at [www.youhrconsultancy.co.uk](http://www.youhrconsultancy.co.uk) unless otherwise defined in this Privacy Policy.

## Information Collection and Use

For a better experience while using our Service, we may require you to provide us with certain personally identifiable information, including but not limited to your name, phone number, and postal address. The information that we collect will be used to contact or identify you.

## Log Data

We want to inform you that whenever you visit our Service, we collect information that your browser sends to us that is called Log Data. This Log Data may include information such as your computer's Internet Protocol ("IP") address, browser version,



pages of our Service that you visit, the time and date of your visit, the time spent on those pages, and other statistics.

## **Service Providers**

We may employ third-party companies and individuals due to the following reasons:

- To facilitate our Service;
- To provide the Service on our behalf;
- To perform Service-related services; or
- To assist us in analysing how our Service is used.

We want to inform our Service users that these third parties have access to your Personal Information. The reason is to perform the tasks assigned to them on our behalf. However, they are obligated not to disclose or use the information for any other purpose.

## **Security**

We value your trust in providing us your Personal Information, thus we are striving to use commercially acceptable means of protecting it. But remember that no method of transmission over the internet, or method of electronic storage is 100% secure and reliable, and we cannot guarantee its absolute security.

## **Links to Other Sites**

Our Service may contain links to other sites. If you click on a third-party link, you will be directed to that site. Note that these external sites are not operated by us. Therefore, we strongly advise you to review the Privacy Policy of these websites. We have no control over, and assume no responsibility for the content, privacy policies, or practices of any third-party sites or services.

## **Changes to This Privacy Policy**

We may update our Privacy Policy from time to time. Thus, we advise you to review this page periodically for any changes. We will notify you of any changes by posting the new Privacy Policy on this page. These changes are effective immediately, after they are posted on this page.



## Contact Us

However, if you are still looking for more information you can contact us through one of our preferred contact methods.

Email: [alice@youhr.co.uk](mailto:alice@youhr.co.uk)

Phone: 01491 820 800

Date of Issue: 7<sup>th</sup> February 2018